

We are looking for YOU!

Position: Senior Auditor (Re-advertised)

The American Samoa Government Territorial Audit Office (TAO) is looking for a Senior Auditor to assist with our auditing process. He or she will ensure that our financial operations and controls meet our auditing standards and are error-free. In general, an auditor is an authorized personnel that reviews and verifies an accuracy of financial records and ensures that companies comply with tax norms. The Senior Auditor must be meticulous and analytical, with deep knowledge of auditing practices. We expect the Senior Auditor to be reliable, matured, a team player with strong organizational skills, good ethical judgement, as well as expertise in risk management and compliance. The Senior Auditor reports directly to the Territorial Auditor (TA) or Acting TA.

Responsibilities:

- Plan and oversee the auditing process
- Supervise and coach junior staff
- Allocate responsibilities to junior and staff auditors
- Review team members' work for accuracy and compliance
- Perform effect risk and control assessments
- Complete audits on time and submit reports to Management
- Optimize audit process to increase compliance and efficiency
- Coordinate periodic audits
- Training of Staff
- Other duties and responsibilities from time to time delegated by TA

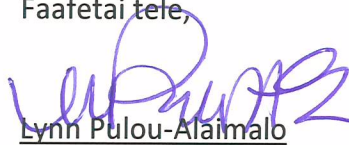
Requirements:

- Proven experience as an auditor at a supervisory or managerial level at least 3-5 years and preference will be given to someone who worked at an audit office / environment
- In-depth understanding of auditing and control practices
- Updated knowledge of applicable laws and regulations
- Must be committed to these two professional values: public interest and independence enforcement
- Proficient in MS Office (especially Excel) and accounting software
- Strong mathematical and analytical skills
- Attention to detail
- Organizational and leadership qualities
- Integrity and Reliability
- BSc/ BA degree in Accounting or Finance. Master's degree in Accounting or Finance and professional certifications (e.g. US-CPA, CMA) are pluses

Salary, Benefits and Enquires:

- Position now opens to the public from October 18th to October 29th 2021 at 4.00 pm. Please complete and submit ASG Application form, covering letter with supporting documents to the Department of Human Resources at the EOB, Utulei or email to: sue.sagaga@hr.as.gov or sualauvi.sua@tao.as.gov
- Compensation will be discussed during the interview and Pay Grade and Salary Range is: **GS 15/\$21,715 - \$51,875 per annum.**
- Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources or please contact the Recruitment unit at 633-4485 / 633-4000

Faafetai tele,



Lynn Pulou-Alaimalo

Director, Department of Human Resources